



CITY COUNCIL AGENDA

Tuesday, November 3, 2020 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room.
- Roll call – Roy Swenson, Mike Herzog, Mayor Bob Roseland, Kacie Murtha, Dan Craney
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the October 20, 2020 Council Meeting
2. Approve Claims and Payroll
3. Approve fireworks stand license application from Wild Willy's Fireworks for the New Year's selling period
4. Approve Pay Application No. 1 to Neuvirth Construction in the amount of \$33,840.00 for services rendered on the Erosion Repairs Project
5. Approve Pay Application No. 2 to Neuvirth Construction in the amount of \$30,007.32 for services rendered on the City Park Restroom Facility Project

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Conduct a Public Hearing for the One and Six Year Road Plan; approve **Resolution 2020-39** accepting and adopting the One and Six Year Road Plan
3. Brian Schuele, City Engineer with Olsson – Approve plans and specifications for the City-Wide Drainage Improvement Project; Authorize notice to bid

4. Bonnie Baughman, Springfield Youth Athletic Association – Request street closures for a color run fundraiser to be held in conjunction with Springfield Days
5. Tami Hansen, 235 Maple Street – Request adjustment of Community Building rental fee for youth volleyball practices (not associated with SYAA)
6. Direct the City Treasurer to open a new savings account at either Springfield State Bank or Pinnacle Bank, city depositories, for ASIP (Arterial Street Improvement Program) funds and to transfer ASIP funds received from Raven Northbrook to the new account
7. Consider bids for the construction of a roof on the salt/sand storage bay at the maintenance facility
8. Discuss property acquisition for new well project

DEPARTMENT REPORTS

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. on Tuesday, November 3, 2020, at City Hall. Present were Mayor Robert Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Swenson arrived at 7:05 p.m. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Herzog, Murtha, Craney. NAYS: None. ABSENT: Swenson. Motion carried.

Claims Payable:

Check #	Account ID	Account Description	Debit Amount	Name
General				
43694	6084-10-10	Aflac-Gen	140.68	Aflac
43696	7205-10-10	Subscriptions-Gen	450.00	American Legal Publishing Corporation
43696	7260-10-10	Printing-Gen	919.00	American Legal Publishing Corporation
43746	6084-10-10	Aflac-Gen	13.20	Ameritas Life Insurance Corp.
43665	6080-10-10	Health Insurance	2,367.25	BlueCross BlueShield
43666	6080-10-10	Health Insurance	134.00	Delta Dental
43703	7480-10-10	Janitorial-Gen	200.00	Executive Janitorial Corporation
43706	7230-10-10	Postage/Shipping-Gen	4.20	First National Bank
43706	9316-10-10	COVID-General	16.03	First National Bank
43711	7030-10-10	Prof Svcs-Planning-Gen	3,167.00	JEO Consulting Group
43749	8140-10-10	R&M Equipment-Gen	58.01	Konica Minolta Business Solutions
43712	8140-10-10	R&M Equipment-Gen	180.98	Konica Minolta Premier Finance
43720	7320-10-10	Natural Gas-General	42.84	MUD
43719	7270-10-10	Insurance-Gen	1,661.44	Miller Monroe Farrell Insurance
43722	7200-10-10	Dues-Gen	35.00	Nebraska Clerk Institute (UNO)
43745	7330-10-10	Telephone-Gen	137.63	NT&T
43725	8010-10-10	Office Supplies-Gen	49.09	Office Depot
43725	9316-10-10	COVID-General	350.75	Office Depot
43726	7010-10-10	Prof Svcs-Engineer-Gen	1,146.83	Olsson Associates
43728	7310-10-10	Electricity-Gen	213.74	OPPD
43671	6080-10-10	Health Insurance	129.42	Principal Financial
EFTPS 11/16/2020	8010-10-10	Office Supplies-Gen	1,039.50	Sage Software
EFTPS 11/16/2020	7045-10-10	Prof Svcs-Tech Support-Gen	1,039.50	Sage Software
43730	7046-10-10	Prof Svcs-Building Inspector	8,352.35	Sarpy County Building Inspector
43731	7060-10-10	Animal Control-Gen	408.03	Sarpy County Fiscal Administrator
43732	7050-10-10	Law Contract-Gen	9,431.00	Sarpy County Treasurer
43734	7020-10-10	Prof Svcs-Legal-Gen	899.50	Seidler & Seidler, P.C.
43737	7250-10-10	Publication Costs-Gen	270.56	Suburban Newspaper
43741	7280-10-10	Laundry-Gen	105.68	Walkers Uniform Rental
Total			32,963.21	
Sales Tax				
43744	9170-15-10	Buffalo Park-Sales Tax	14,725.00	Derek McMillin
43706	9089-15-10	Community Events-Sales Tax	44.40	First National Bank
43693	9171-15-10	City Park-Sales Tax	30,007.32	Neuvirth's Construction
43692	9169-15-10	North Park (SCTRA)-Sales Tax	33,840.00	Neuvirth's Construction
43726	9169-15-10	North Park (SCTRA)-Sales Tax	466.37	Olsson Associates
43726	9171-15-10	City Park-Sales Tax	2,187.55	Olsson Associates
Total			81,270.64	
Library				
43695	8060-20-10	Books/Videos/Maps-Lib	328.90	Amazon/SYNCB

43746	6084-20-10	Aflac-Lib	26.40	Ameritas Life Insurance Corp.
43697	8060-20-10	Books/Videos/Maps-Lib	124.05	Baker & Taylor
43665	6080-20-10	Health Insurance	1,461.22	BlueCross BlueShield
43666	6080-20-10	Health Insurance	67.50	Delta Dental
43705	8130-20-10	R&M Building-Lib	179.00	Fireguard Inc
43708	8060-20-10	Books/Videos/Maps-Lib	59.72	Gardner Media
43714	8060-20-10	Books/Videos/Maps-Lib	114.83	Lookout Books
43716	8060-20-10	Books/Videos/Maps-Lib	280.31	MicroMarketing, LLC
43717	8060-20-10	Books/Videos/Maps-Lib	242.40	MidAmerica Books
43719	7270-20-10	Insurance-Lib	725.69	Miller Monroe Farrell Insurance
43720	7320-20-10	Natural Gas-Lib	51.72	MUD
43745	7330-20-10	Telephone-Lib	53.47	NT&T
43728	7310-20-10	Electricity-Lib	223.03	OPPD
43715	8060-20-10	Books/Videos/Maps-Lib	25.00	Patricia McDonald
43729	7340-20-10	Waste Disposal-Lib	20.00	Premier Waste Solutions
43671	6080-20-10	Health Insurance	214.89	Principal Financial
43733	7480-20-10	Janitorial-Lib	200.00	Schmieder, Marcie
43735	8060-20-10	Books/Videos/Maps-Lib	182.62	Smart Apple Media
43748	7455-20-10	IP Address-Lib	59.99	Time Warner Cable
Total			4,640.74	
Library Restricted				
43695	8070-21-10	Library Supplies-Lib Rest	69.52	Amazon/SYNCB
43707	8060-21-10	Books/Videos/Maps-Lib Rest	50.23	Cengage Learning Inc/Gale
43700	8060-21-10	Books/Videos/Maps-Lib Rest	89.28	Center Point Large Print
43701	8070-21-10	Library Supplies-Lib Rest	120.64	Demco
43702	7045-21-10	Prof Svcs-Tech Support-Lib Res	40.00	Egis Technologies
Total			369.67	
Park				
43694	6084-30-10	Aflac-Park	52.52	Aflac
43665	6080-30-10	Health Insurance	1,401.26	BlueCross BlueShield
43698	8120-30-10	Fuel-Park	177.26	BRP Investments
43666	6080-30-10	Health Insurance	100.25	Delta Dental
43704	8160-30-10	R&M Grounds-Park	9.50	Farmers Union Coop
43719	7270-30-10	Insurance-Park	1,069.43	Miller Monroe Farrell Insurance
43728	7310-30-10	Electricity-Park	521.54	OPPD
43729	7340-30-10	Waste Disposal-Park	116.00	Premier Waste Solutions
43671	6080-30-10	Health Insurance	35.15	Principal Financial
43736	8130-30-10	R&M Building-Park	21.00	Springfield Ace Hardware
Total			3,503.91	
Community Building				
43703	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial Corporation
43719	7270-40-10	Insurance-Community Bldg	563.36	Miller Monroe Farrell Insurance
43720	7320-40-10	Natural Gas-Community Bldg	50.68	MUD
43728	7310-40-10	Electricity-Community Bldg	76.21	OPPD
43729	7340-40-10	Waste Disposal-Community Bldg	79.00	Premier Waste Solutions
43736	8030-40-10	Supplies-Community Bldg	26.99	Springfield Ace Hardware
43741	7280-40-10	Laundry-Community Bldg	153.60	Walkers Uniform Rental
43742	4950-40-10	Rent-Community Building	75.00	Wichman, Judy

Total			1,254.84	
Water				
43694	6084-50-20	Aflac-Water	56.16	Aflac
43746	6084-50-20	Aflac-Water	22.95	Ameritas Life Insurance Corp.
43665	6080-50-20	Health Insurance	2,058.26	BlueCross BlueShield
43698	8110-50-20	Chemicals-Water	133.71	BRP Investments
43698	8120-50-20	Fuel-Water	156.94	BRP Investments
43666	6080-50-20	Health Insurance	85.74	Delta Dental
43709	7045-50-20	Prof Svcs-Tech Support-Water	1,227.62	GIS Workshop, LLC
43718	7420-50-20	Testing-Water	58.52	Midwest Laboratories
43719	7270-50-20	Insurance-Water	1,776.02	Miller Monroe Farrell Insurance
43721	8030-50-20	Supplies-Water	693.14	Municipal Supply
43721	9042-50-20	Meter Upgrades	1,117.07	Municipal Supply
43723	7420-50-20	Testing-Water	18.00	NE Public Health Environmental Lab
43745	7330-50-20	Telephone-Water	183.29	NT&T
43726	9090-50-20	New Well-Water	3,000.00	Olsson Associates
43727	7430-50-20	Digger's Hotline-Water	67.31	One Call Concepts
43728	7310-50-20	Electricity-Water	1,163.64	OPPD
43671	6080-50-20	Health Insurance	299.64	Principal Financial
43734	7020-50-20	Prof Svcs- Legal-Water	225.00	Seidler & Seidler
43762	7230-50-20	Postage/Shipping-Water	135.63	US Postal Service
43739	8140-50-20	R&M Equipment-Water	171.96	USA BlueBook
43740	7330-50-20	Telephone-Water	16.45	Verizon Wireless
43741	7290-50-20	Uniform Allowance-Water	24.52	Walkers Uniform Rental
Total			12,691.57	
Sewer				
43694	6084-60-30	Aflac-Sewer	55.38	Aflac
43746	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance Corp.
43665	6080-60-30	Health Insurance	1,240.21	BlueCross BlueShield
43698	8030-60-30	Supplies-Sewer	4.59	BRP Investments
43698	8120-60-30	Fuel-Sewer	103.59	BRP Investments
43666	6080-60-30	Health Insurance	67.50	Delta Dental
43709	7045-60-30	Prof Svcs-Tech Support-Sewer	1,227.61	GIS Workshop
43718	7420-60-30	Testing-Sewer	217.50	Midwest Laboratories
43719	7270-60-30	Insurance-Sewer	1,336.79	Miller Monroe Farrell Insurance
43724	7450-60-30	Licenses-Sewer	150.00	NDEE
43728	7310-60-30	Electricity-Sewer	2,640.27	OPPD
43671	6080-60-30	Health Insurance	102.33	Principal Financial
43734	7020-60-30	Prof Svcs-Legal-Sewer	575.00	Seidler & Seidler
43736	8140-60-30	R&M Equipment-Sewer	18.56	Springfield Ace Hardware
43738	9040-60-30	Tools & Misc Equip-Sewer	39.98	Ty's Outdoor Power & Service
43762	7230-60-30	Postage/Shipping-Sewer	135.62	US Postal Service
43740	7330-60-30	Telephone-Sewer	16.45	Verizon Wireless
43741	7290-60-30	Uniforms Allowance-Sewer	24.52	Walkers Uniform Rental
Total			7,965.65	
Street				
43694	6084-70-40	Aflac-Street	26.26	Aflac
43665	6080-70-40	Health Insurance	2,226.43	BlueCross BlueShield
43698	8120-70-40	Fuel-Street	512.62	BRP Investments

43699	8030-70-40	Supplies-Street	212.54	Carroll Construction Supply
43747	7455-70-40	Internet-Street	96.98	Charter Communications
43666	6080-70-40	Health Insurance	50.61	Delta Dental
43750	9040-70-40	Tools & Misc Equip-Street	87.62	Grainger
43710	8090-70-40	Asphalt & Concrete-Street	5,992.50	Harm's Concrete
43713	8030-70-40	Supplies-Street	63.90	Logan Contractors Supply
43719	7270-70-40	Insurance-Street	2,415.77	Miller Monroe Farrell Insurance
43720	7320-70-40	Natural Gas-Street	90.82	MUD
43745	7330-70-40	Telephone-Street	97.04	NT&T
43726	9202-70-40	Drainage Improvements	2,250.00	Olsson Associates
43728	7310-70-40	Electricity-Street	3,258.39	OPPD
43729	7340-70-40	Waste Disposal-Street	44.00	Premier Waste Solutions
43671	6080-70-40	Health Insurance	120.13	Principal Financial
43736	9040-70-40	Tools & Misc Equip-Street	58.15	Springfield Ace Hardware
43736	8160-70-40	R&M Grounds-Street	107.92	Springfield Ace Hardware
43743	8090-70-40	Asphalt & Concrete-Street	3,426.50	Travis Moore Construction
43740	7330-70-40	Telephone-Street	16.46	Verizon Wireless
43741	7290-70-40	Uniform Allowance-Street	36.20	Walkers Uniform Rental
Total			21,190.84	
		Water Deposit Refunds	569.91	
		Payroll	50,229.26	
		VOYA Retirement ER	3,605.78	
		Medical Reimbursement	3,434.89	

Regular Agenda

Agenda Item 1. Lt. Greg Monico reviewed the Sarpy County Sheriff’s monthly service report. He reported that they have corrected the software for parking tickets and are now focusing on training.

Agenda Item 2. A Public Hearing opened at 7:03 p.m. to consider the One and Six Year Road Plan. Council reviewed plan updates and project descriptions. No one from the public spoke in favor of or in opposition to the plan. Motion by Craney, seconded by Herzog, to close the public hearing. AYES: Herzog, Murtha, Craney. NAYS: None. ABSENT: Swenson. Motion carried. Public Hearing closed at 7:04 p.m.

Council Member Murtha introduced Resolution 2020-39 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Herzog, Murtha, Craney. The following voted NAY: None. The following were ABSENT: Swenson. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2020-39**

One & Six Year Road Plan

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for the Street Improvement Program for the City of Springfield, Nebraska; and

WHEREAS, a public meeting was held on the 3rd day of November, 2020, in accordance with the requirements of the Board of Public Roads Classification and Standards, to present this plan and there was discussion held with respect to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of Springfield, Nebraska, that the One and Six Year Plan for streets as presented at said public hearing has been accepted and approved.

Introduced and Passed this 3rd day of November, 2020.

City Council Member Murtha moved the adoption of said resolution.
City Council Member Craney seconded the motion.

Record of Vote:

Ayes: Herzog, Murtha, Craney

Nays: None

Abstain: None

Absent: Swenson

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor
SEAL

Attest: Kathleen Gottsch, City Clerk

Swenson arrived at 7:05 p.m.

Agenda Item 3. Brian Schuele, city engineer with Olsson, reviewed the plans and specifications for the city-wide drainage improvement project. Improvements, including the addition of culverts, will be done at the inlet on the north side of Main Street between North 8th and South 9th Streets, under 6th Street south of Mulberry Lane, and the drainageway that runs through the middle of the city's maintenance facility and continues south across Pflug Road. Herzog inquired if these improvements will be impacted by new development. Schuele noted that the city's stormwater regulations will address runoff from new development and the improvements are sized for anticipated conditions. Motion by Swenson, seconded by Herzog, to approve the plans and specifications for the City-Wide Drainage Improvement Project and to authorize notice to bid. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 4. Bonnie Baughman, on behalf of the Springfield Youth Athletic Association (SYAA), informed the Council that the Color Run originally planned for August 2020 has been rescheduled to Saturday, June 12, 2021, during the Springfield Days celebration. She noted that the 5K race will begin at the Sarpy County Fairgrounds and end at Buffalo Park. The event will have spots available for 400 runners. She reported that event details remain the same as was originally presented for the summer race. Baughman said she is working with Sweet 98 radio station to be on site and help generate a party atmosphere. Volunteer medics will be on site as well. Motion by Swenson, seconded by Murtha, to (1) approve SYAA's request to use city streets for a color run fundraiser on Saturday, June 12, 2021, and close streets as necessary, (2) allow five color stations along the proposed route, (3) allow portable

restrooms to be placed in Buffalo Park for the event, and (4) allow a temporary stop sign at the intersection of 1st and Main Streets, all approvals contingent upon the following guidelines: (1) SYAA must provide a certificate of insurance to the city naming the city as an additional insured and meeting limit requirements, (2) a letter from the Sarpy County Sheriff's Department must be submitted to the city verifying their involvement with the event, (3) a letter from the Springfield Volunteer Fire Department must be submitted to the city verifying their involvement with the event, (4) a letter from the Sarpy County Ag Society must be submitted to the city verifying their approval of SYAA using their property for event parking, (5) volunteers should be available to assist with monitoring busy intersections, (6) signs should be used along the course to guide runners and serve as caution for drivers, (7) consider directing runner traffic with cones along the course, (8) make arrangements, as necessary, to wash color off streets after the event, and (9) inform all neighbors who will be affected by the race (along the course route) by hand delivering notices or leaving flyers in the door at least one week prior to the event. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 5. Tami Hansen, 235 Maple Street, informed the Council that she would like to rent the Community Building for youth volleyball practices that are not a part of the Springfield Youth Athletic Association's volleyball program. She said the group will consist of local girls and practice every Wednesday from 3-7 p.m. She requested Council give her a reduced rental rate since the rental is for youth athletics. Herzog stated that the \$10 per hour rental fee for residents is very reasonable and rental fees are used to cover expenses. Swenson noted that rental fees don't cover building related expenses as is, so property taxes still supplement that fund. Council Members agreed that approving a decreased rental cost would inadvertently create other issues and lots of people would be coming in to ask for discounts. There are currently other residents who pay to use the gym space for youth practices outside of a sponsored organization. No action was taken.

Agenda Item 6. Motion by Swenson, seconded by Murtha, to direct the City Treasurer to open a new savings account at Pinnacle Bank for ASIP (Arterial Street Improvement Program) funds and to transfer ASIP funds received from Raven Northbrook to the new account. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 7. Motion by Swenson, seconded by Murtha, to approve the bid from Frame Worx in the amount of \$4,950.00 to construct a roof on the salt/sand storage bay at the maintenance facility. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 8. Motion by Swenson, seconded by Craney, to move agenda item 8, regarding discuss property acquisition for new well project, into executive session. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that Barb Henninger, Administrative Assistant, put together a calendar of Community Building rentals and a spreadsheet showing revenues for Council review. He reported that the library's pumpkin contest went well.

Agenda Item 3. Murtha reported that the maintenance department is working on crack sealing and cold patching potholes. Several of the missing street signs were located. Some sign poles are damaged and need replaced.

Agenda Item 4. Craney reported that concrete boulders were placed by a newly poured section of street. Council requested the maintenance department remove the concrete boulders immediately.

Agenda Item 5. Mayor Roseland reported that he attended the sewer agency meeting.

Agenda Item 6. No additional city staff reports.

Executive Session

Motion by Swenson, seconded by Craney, to enter into executive session at 7:46 p.m. for the purpose of real estate negotiations. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Murtha, seconded by Swenson, to leave executive session at 8:19 p.m. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Craney, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:20 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 3, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk